



# Grain Delivery Instructions

1. Coming in on Railroad St – face east to come onto blue In-Bound scale which is north of Main Office
2. Ensure that delivery sign with account & name is showing in window.
3. Put truck/tractor in park & stay on scale while grain is weighed & probed.
4. After the scaling has been complete, watch the bottom of the two LED signs to see which of the 3 dumps that the grain needs to be brought to. Dump 1 is closest to the Main Office, Dump 2 is a little to the south of Dump 1. To get to Dump 3 – need to go a little west on Milwaukee Rd, turn & go south past two large grain bins, turn to go through the southern most grain bins.
5. After dumping grain, continue to follow through the grain dump until going east on Milwaukee Rd to the Out-Bound scale which is by itself, a little north of Milwaukee street.
6. Once facing east on the Out-Bound scale, get out of equipment, staying on the scale, & state LOUDLY the name on the account into the kiosk speaker. The operators in the scale house can hear & talk back if needed. They will scale an empty weight & a receipt will print out.
7. Before leaving the scale, ensure that the correct name is on the printed receipt. Do not leave the scale until name & bushels look okay. Once the equipment leaves the scale, that is where the bushels will post to the name on the account.

